



City of Santa Barbara

DESIGN REVIEW FINAL APPROVAL SUBMITTAL CHECKLIST

Please provide details & sheet references with your submittal for Final Approval, if applicable, (fill in the blank) or N/A for the following:

Project Address _____ **MST#** _____

ALL BUILDING ELEVATIONS:

- | | | | |
|--|-------|--|-------|
| <input type="checkbox"/> Exterior Details | _____ | <input type="checkbox"/> Paint and/or Stain Color (trim, etc.) | _____ |
| <input type="checkbox"/> Exterior Finishes | _____ | <input type="checkbox"/> Materials (roofing, plaster, etc.) | _____ |
| <input type="checkbox"/> Parapet Heights | _____ | <input type="checkbox"/> Exterior Lighting (incl. cut sheets) | _____ |
| | | <input type="checkbox"/> Specification Sheets, as applicable | _____ |

ALL EXTERIOR CONSTRUCTION DETAILS MUST INCLUDE:

- | | | | |
|--|-------|--|-------|
| <input type="checkbox"/> Retaining Wall | _____ | <input type="checkbox"/> Ironwork | _____ |
| <input type="checkbox"/> Window/Door detail | _____ | <input type="checkbox"/> Stairs | _____ |
| <input type="checkbox"/> Roof Details (eaves) | _____ | <input type="checkbox"/> Handrails | _____ |
| <input type="checkbox"/> Decks | _____ | <input type="checkbox"/> Skylights | _____ |
| <input type="checkbox"/> Fences/Arbors/Trellis | _____ | <input type="checkbox"/> Awnings | _____ |
| <input type="checkbox"/> Trash Enclosures | _____ | <input type="checkbox"/> Gutters and Down Spouts | _____ |

EXTERIOR ELECTRICAL/MECHANICAL/PLUMBING EQUIPMENT:

- | | |
|---|-------|
| <input type="checkbox"/> Transformer Vault | _____ |
| <input type="checkbox"/> Utility Service Meter | _____ |
| <input type="checkbox"/> Screening Elements | _____ |
| <input type="checkbox"/> Generators/Electrical /Mechanical/HVAC (including cut sheets & dBA CNEL at property lines) | _____ |
| <input type="checkbox"/> Fire Valves (Verify Fire Sprinkler Ordinance per SBMC § 8.04. requirements) | _____ |
| <input type="checkbox"/> Cross Connection Control Devices | _____ |

CONSULTANT/ENGINEER PLANS (only sheets including exterior details, as applicable):

- | | | | |
|-------------------------------------|-------|-------------------------------------|-------|
| <input type="checkbox"/> Electrical | _____ | <input type="checkbox"/> Structural | _____ |
| <input type="checkbox"/> Mechanical | _____ | <input type="checkbox"/> Plumbing | _____ |

ROOFTOP ARCHITECTURAL DETAILS:

- | | |
|---|-------|
| <input type="checkbox"/> HVAC Equipment (exhaust fans, condensing units, air conditioning units, etc.) | _____ |
| <input type="checkbox"/> Dimensions | _____ |
| <input type="checkbox"/> Specification Sheet, if applicable | _____ |
| <input type="checkbox"/> Parapet Height | _____ |
| <input type="checkbox"/> Screens | _____ |
| <input type="checkbox"/> Chimney Caps | _____ |
| <input type="checkbox"/> Flashing | _____ |
| <input type="checkbox"/> Gutters/ Scuppers | _____ |
| <input type="checkbox"/> Approximately 300 square feet of south, east or west facing roof space free of vents, mechanical equipment, and skylights for potential future solar panel installation (if applicable). | _____ |

COLOR AND MATERIAL BOARDS (mounted on boards no larger than 8.5" x 14"):

- | | |
|--|-------|
| <input type="checkbox"/> Paint and Stain Color Names and Numbers | _____ |
| <input type="checkbox"/> Material Type, Brand and Inventory Number | _____ |

LANDSCAPE PLAN DETAILS (if applicable):

- | | | | |
|---|-------|---|-------|
| <input type="checkbox"/> Irrigation Plan | _____ | <input type="checkbox"/> Outdoor Furniture | _____ |
| <input type="checkbox"/> Plant Species/Sizes | _____ | <input type="checkbox"/> Landscape Compliance Statement | _____ |
| <input type="checkbox"/> Planters and Pots | _____ | <input type="checkbox"/> Site Walls (materials and color) | _____ |
| <input type="checkbox"/> Paving Materials | _____ | <input type="checkbox"/> Backflow Device | _____ |
| <input type="checkbox"/> Erosion Control Measures | _____ | | |

BUILT GREEN REQUIREMENTS (if single-family home > 4,000 sq. ft.):

- | | |
|--|-------|
| <input type="checkbox"/> Reproduce applicable SB Built Green checklist pages on a plan sheet and reference the sheet where each point item is depicted on the project plans. | _____ |
| <input type="checkbox"/> Notes on plans keyed to the applicable SB Built Green checklist items | _____ |

HIGH FIRE AREA REQUIREMENTS (high fire area only):

- | | |
|---|-------|
| <input type="checkbox"/> Is project located in High Fire Area? YES/NO | _____ |
| <input type="checkbox"/> High fire roof coverings, valleys, gutters, | _____ |

STORM WATER MANAGEMENT PLAN REQUIREMENTS (if applicable):

- | | |
|---|-------|
| <input type="checkbox"/> TIER 1 Voluntary | _____ |
| <input type="checkbox"/> TIER 2 Basic BMP | _____ |
| <input type="checkbox"/> TIER 2 Treatment Rate & Volume | _____ |
| <input type="checkbox"/> TIER 3 Exempt | _____ |
| <input type="checkbox"/> TIER 3 Treatment | _____ |
| <input type="checkbox"/> TIER 3 Treatment Rate & Volume | _____ |